

# Minutes of ACEWM Board Meeting - 08/21/18

---

**Date and time:** 08/21/18 08:00 pm to: 08/21/18 09:00 pm

**Present:** Dimitrios Kostopoulos, Karen Gibbs, Rick McKibben, Lisa Cabral, Dimitrios Kostopoulos, Melissa Johnson, Elaine Armantrout, Weiqing Ge, mohinirawat@gmail.com, daryl.lawson@wmich.edu, tbatchmanpt@gmail.com

**Absent:** Chris Conroy, Matt Hyland, karkay98@gmail.com, Karmen Weinzirl, ivy@affinity-strategies.com, elizabeth@affinity-strategies.com, ernstg@uthscsa.edu

**Location:** Conference Call

**Link:** <http://app.meetingking.com/meetings/253669>

---

## Topics

### 1. Reminders

**Note** ACEWM Board meeting:  
Call in to the meeting at 1-888-394-8197.  
The passcode for everyone is 481130#

#### 1-1. WEBSITE REVIEW

**Note** August: Weiqing  
September: Dimitrios  
October: Rick  
November: Daryl  
December: Karen

**Note** What specific suggestions and recommendations you have to improve the website and make it of real value for our members?

#### 1-2. Committee chairs to join BOD meetings and give status report

**Note** b. Mohini Rawat - August  
c. Greg Ernst - September  
d. Karmen Weinzirl – October  
e. Deborah Wendland – November  
f. Weiqing Ge - December

**Note** MOHINI RAWAT: Nominating Committee Chair: President and Nominating Committee member for this year. Committee is looking for potential candidates  
The members of the board have expressed their support to the nomination of Karen Gibbs as President

### 2. Attendance

**Note** Recorded at the Attendance feature of MeetingKing

### 3. Approval of Minutes from Previous Meeting (8:00-8:05)

Note July Minutes for approval

 [ACEWM\\_MINUTES\\_07-2018.pdf](#)

Decision APPROVED

## 4. Consent Agenda (8:05-8:10)

Note If you like to move any of these items from the Consent Agenda to the Business Agenda from Discussion please let the secretary know. [dimi@handsont.org](mailto:dimi@handsont.org)

### 4-1. Updates from our Academy President

Note Consent Agenda Items from President

 [ACEWM\\_SSIG\\_BYLAWS.docx](#)

 [Consent\\_Agenda\\_President's\\_Update.docx](#)

Decision PRESIDENT'S CONSENT AGENDA APPROVED

### 4-2. VP Status Update

Note AUGUST VP UPDATE

 [August\\_2018\\_VP\\_summary\\_Consent\\_Agenda\\_report.docx](#)

Decision VICE PRESIDENT'S CONSENT AGENDA APPROVED

### 4-3. Monthly meeting and report submission process

Note This outlines the procedure for report submission and meeting minutes:

Agenda

Dimi will coordinate agenda items with Karen

Dimi will solicit and compile the reports (copy Ivy so when he is out of town she will serve as backup to request reports)

Dimi will compile reports and upload into meeting king with agenda items

Once agenda is set and documents uploaded, Ivy to send out agenda to board members

Minutes

A member of the AS team will take minutes in Meeting King and circulate directly to Karen and Dimi

Upon approval Ivy will export the minutes and post to the HUB

### 4-4. Annual Planning Calendar








Note This is our Annual Planning Calendar. Please review.

 [Annual\\_Planning\\_Calendar\\_KG\\_DK\\_Accepted\\_Edits\\_\(1\).docx](#)

Decision APPROVED

## 5. Treasurer's Report (8:10-8:15)

**Note** Treasurer's reports

-  [ACEWM STATEMENT OF FINANCIAL POSITION - JUNE 2018.pdf](#)
-  [ACEWM STATEMENT OF ACTIVITIES - JUNE 2018.pdf](#)
-  [ACEWM Budget vs Actual- 2nd Quarter ending June 30 2018.xlsx](#)
-  [ACEWM Financial Report June 2018.doc](#)
-  [2017 ACEWM Form 990-EZ Draft 7.20.18.pdf](#)
-  [ACEWM STATEMENT OF ACTIVITIES - DECEMBER 2017 FINAL.pdf](#)
-  [ACEWM STATEMENT OF FINANCIAL POSITION - DECEMBER 2017 FINAL.pdf](#)

**Decision** APPROVED

**Note** MOTION FROM TREASURE TO ACCEPT THE FORM 990-EZ exemption fro Income tax form for the Academy. The board has reviewed and wishes for the APTA to present it on our behalf

**Decision** APPROVED

## 6. Other Reports

### 6-1. Report from Membership Chair

**Note** Report from Membership Chair

-  [Membership\\_Chair\\_Report\\_for\\_August\\_2018.docx](#)

## 7. Business Agenda

**Note** Please review the following items of our Business Agenda

### 7-1. SIG Updates

**Note** Please relate any important updates from your SIG

**Note** SIG representatives (Daryl and Elaine) provided updates

### 7-2. CSM Sponsorship

### 7-3. AMS (Association Management Services)

**Note** APTA will discontinue service; they would honor the current contract but not renew beyond our contract termination which is on 12/2019. Then ACEWM must find its own services. APTA holds us to a 90-day notice if we decide to terminate services earlier. Board to discuss further.

## 8. Upcoming Meetings

**Note** September 18  
October 16  
November 20  
December 18

## 9. Adjourn

Note END OF BOARD MEETING

## Open tasks from previous meeting(s)

**Task**  Please committee chairs, submit your 6-month activity report by May 15, 2018 to the Communications Chair Teresa Bachman (tbachmanpt@gmail.com )

*due 05/15/18*

## Parking Lot

**1 New Future Topics? Items for Consent Agenda? E-mail them to Dimitrios at dimi@handsonpt.org**

**Note** Future discussion topics, include month for discussion if time sensitive”