

# Minutes of ACEWM Board Meeting - 11/20/18

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**Date and time:** 11/20/18 08:00 pm to: 11/20/18 09:30 pm

**Present:** Dimitrios Kostopoulos, Karen Gibbs, Rick McKibben, Lisa Cabral, Melissa Johnson, Chris Conroy, Elaine Armantrout, daryl.lawson@wmich.edu, ivy@affinity-strategies.com, Michelle Jamin, dlawson3@elon.edu, Deb Wendland, Michelle Jamin

**Location:** Conference Call

**Link:** <http://app.meetingking.com/meetings/265422>

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## Topics

### 1. Reminders

**Note** ACEWM Board meeting:

Call in to the meeting at 1-888-394-8197.

The passcode for everyone is 481130#

#### 1-1. Committee chairs to join BOD meetings and give status report

**Note** Deborah Wendland – November

Weiqing Ge - December

#### 1-2. WEBSITE REVIEWS

**Note** November: Daryl

December: Karen

What specific suggestions and recommendations you have to improve the website and make it of real value for our members?

#### 1-3. Year-end reports from all section leaders – due December 10th

#### 1-4. Certificates of appreciation to KG by Dec. 1

### 2. Attendance

**Note** Noted in MeetingKing attendance feature

### 3. Approval of Minutes from Previous Meeting

**Note** October Minutes

 [ACEWM MINUTES 10-2018.pdf](#)

**Decision** Minutes approved

**Decision** No discussion. Approved.




## 4. Consent Agenda

**Note** If you like to move any of these items from the Consent Agenda to the Business Agenda for discussion please let the secretary know. dimi@handsont.org

**Decision** Approve and accept consent agenda.

### 4-1. Updates from our Academy President

**Note** President November Consent Agenda

-  [KG President Updates Consent Agenda Item 2 Nov 2018.docx](#)
-  [November BOD Meeting Topics.docx](#)
-  [ACEWM Year-End Report Template 2018.docx](#)

### 4-2. Updates from our Vice President






**Note** VP November Consent Agenda

-  [Nov 2018 VP Consent Agenda report.docx](#)

**Decision** Move SRC summary to Business Agenda. - Lisa Cabral

## 5. Treasurer's Report (8:10-8:15)

**Note** REPORTS

-  [ACEWM Budget vs Actual- 3rd Quarter ending September 30 2018.xlsx](#)
-  [2019 ACEWM Budget Plan vs 2018 Actuals.xlsx](#)
-  [ACEWM STATEMENT OF ACTIVITIES - SEPTEMBER 2018.pdf](#)
-  [ACEWM STATEMENT OF FINANCIAL POSITION - SEPTEMBER 2018.pdf](#)
-  [ACEWM Financial Report Sep 2018.doc](#)

**Note** Budget discussion. EC to discuss proposed budget at upcoming meeting.

## 6. Other Reports

## 7. Business Agenda

**Note** Please review the following items of our Business Agenda

### 7-1. HMP UPDATES - Lisa Cabral

**Note** HMP discussion. They are willing to offer a wound care sponsorship for 2019 Fall and Spring SAWC meetings.

### 7-2. SRC Meeting Summary - Lisa Cabral

### 7-3. CSM Update - Deborah

**Note** CSM SCHEDULE

 [ACEWM\\_2019\\_CSM\\_Agenda\\_9\\_18.pdf](#)

**Note** Hopeful to have found a pre-con sponsor. Continuing to monitor attendance to ensure program executed.

**Note** Discussion regarding sponsorship opportunities for other meetings.

#### **7-4. Other CSM items that need to be done?**

**Note** CSM sponsorship – updates and plans

**Note** CSM sponsorship open as of yesterday, 11/20/18. Education group and sponsorship leaders to work on this.

#### **7-5. Sponsorship – SIGs to report their sponsorship leader and activities to date**

**Note** • Progress from new SIGs & welcome Mohini/Michelle

**Note** Sponsorship leader assignments: M. Johnson for WM, D. Lawson for BPA

#### **7-6. Planning for Jan BOD meeting at CSM**

**Note** • Topics for January 2019 BOD meeting

**Note** No topics provided on this date. Encouraged to inform K. Gibbs of any ideas.

#### **7-7. Dec BOD meeting - can we do 2nd Tuesday (Dec 11) instead of 3rd (Dec 18)?**

**Decision** All agreed with decision to move meeting to December 11th.

#### **7-8. Status of website**

**Note** Status update provided and discussion of needed costs.

**Decision** Secure Myriad to re-connect members only section of site with APTA directory.

#### **7-9. State of the academy newsletters – when and how many?**

**Decision** December and May is slated for State of the academy newsletters.

### **8. Upcoming Meetings**

**Note** DECEMBER 11, 2018

### **9. Discussion**

**Decision** Discussion of Section on Women's Health name change. No one opposed.

**Decision** Discussion regarding request from APTA Foundation for annual gift. The money is in the budget and approved for \$250.

**Decision** Discussion regarding First Council. Elaine Armantrout to attend meeting at CSM and potentially at NEXT.

## 10. Adjourn

**Decision** Meeting adjourned

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### Next Meeting

Meeting title: [Acewm board meeting](#)  
Date and time: 12/11/18 08:00 pm to: 12/11/18 09:30 pm  
Location: Conference Call

