

## ACEWM Board of Directors Meeting Minutes

**Date:** April 21, 2020

**Time:** 7:00-8:00PM CST

### Topics:

1. Reminder:
  - a. Meeting every 3<sup>rd</sup> Tuesday at 8 PM EST
  - b. Agenda items to Executive Director by 2nd Tuesday of the month
    - i. Elaine Armantrout , Stephanie Woelfel, Deborah Wendland, Daryl Larson, Dimitrios Kostopoulos, Mohini Rawat, Rick McKibben, Weiqing Ge, Mark Brooks. Melissa Johnson
2. Attendance
3. Approval of Minutes from Previous Meeting (linked)
  - a. Approved
4. Treasurer's Report – Rick (separate email)
5. Membership Report – Weiqing or Vicki (linked)
  - a. No update
6. How are we doing? - Karen
7. New Business
  - a. Strategic Planning – Consideration for section-level goal: Improved internal & external networking and communication
    - i. Links on websites with external parties
    - ii. Advertising/sponsors
    - iii. Journal (next two to three years)
    - iv. Googlegroups – Elaine loves Google groups, life safer during COVID 19.
    - v.
  - b. Membership Cmte Co-Chair CSM reimbursement – Karen
    - i. You can see the total of member and each category. PDAs and Student members changes. If you want more information, please let Weiqing know.
  - c. Board Assistant Nominee: Mark Brooks – Karen (linked) – M
    - i. Nominated by Rick McKibben.
    - ii. Elaine second the nomination
    - iii. Dimi and Stephanie
    - iv. Stephanie would like another person to be a HOD expert as she is
    - v. Fresh eyes on our strategic goals (Daryl)
    - vi. Karen made motion to make Mark the Board Assistant (Elaine seconded) Rick will contact him to let him know he has been nominated. Rick will extend the invitation?

- d. Request from Luther Kloth – Karen
    - i. Would like to change the name of the BPA group. Name be changed to
    - ii. Nichole will review the bylaws and what APTA accepts
    - iii. Karen will let Luther know this is not happening
  - e. Update on Google Groups and future plans – Karen
    - i. Karen will send invitation to those not yet added
  - f. HOD update – Stephanie
    - i. If motion goes through, we would have a vote. Would change things for us tremendously.
    - ii. HOD on the website – HOD Voting and sending email to Stephanie
  - g. NPIAP Liaison & partnership with NPIAP – Stephanie
    - i. Didn't get to discuss due to time
  - h. Section COVID-19 Panel – Karen
    - i. Karen & Stephanie collaborating with this group to establish important resources to share via APTA with members/non-members
  - i. CPGs – Karen
    - i. May 15 is the deadline for CPG
  - j. ABPTS and BWM – Karen
    - i. Moved to May
- 8. Old Business**
- a. Leadership updates – Michelle & Melissa (linked)
    - i. Move to May
  - b. Volunteer Opportunities – Website or APTA Engage – Karen
    - i. Move to May
  - c.

**9. Planning Calendar:**

May 13	• BOD agenda items due to ED at <a href="mailto:nichole_acewm@orthopt.org">nichole_acewm@orthopt.org</a>
May 15	• Newsletter items due to Teresa at <a href="mailto:tbachmanpt@gmail.com">tbachmanpt@gmail.com</a> .
May 19	• BOD meeting via Zoom, 8:00 p.m.