

ACEWM Board of Directors Meeting Minutes

Date: May 19, 2020

Time: 7:00-8:00PM CST

Location: Join Zoom Meeting: <https://zoom.us/j/5127162666>

One tap mobile: +16465588656,,5127162666# US (New York)

Dial by your location: +1 646 558 8656 US (New York)

Meeting ID: 512 716 2666

Topics:

1. Reminder:

- a. Meeting every 3rd Tuesday at 8 PM EST
- b. Agenda items to Executive Director by 2nd Tuesday of the month

2. Attendance:

- a. Karen, Nichole, Daryl, Karmen, Deborah, Mohini, Dimitrios, Melissa, Vicki, Weiqing, Stephanie, Mark Brooks, Michelle, Elaine,
- b. Absent: Rick McKibben

3. Approval of Minutes from Previous Meeting (linked)

- a. April Minutes approved

4. Treasurer's Report – Rick (linked)

5. Membership Report – Weiqing or Vicki (linked)

- a. This month we are down by 30%, but not concerned because APTA has a new policy with a 90 days grace period to renew. 886 is the number of members if including those waiting to renew.

6. Consent Agenda - Karen (linked)

- a. Consent agenda approved

7. New Business

- a. Strategic Planning Discussion – Karen
 - i. Dimi - It is the responsibility of any section to provide greater values to its members by meeting the wants and needs the membership has.
 - ii. Identifying and expanding in scope of practice opportunities (ex: creating of the new NMSKSIG. The realization of an expanded opportunity in scope of practice).
 - iii. Karen – would like to have our Mission and Vision return. Vision, Mission and Core Values all agreed to by the BOD.
 - iv. Add fifth bullet: regarding payment, billing and reimbursement
 - v. Please add the information requested for your SIGs by the June meeting
 - vi. Daryl Larson and Stephanie W have agreed to help Karen with the Strategic Plan
 - **ADD TO JUNE AGENDA TO REVIEW**
- b. Updated Education Committee Chair & Education Committee descriptions – Karen, Karmen, Deborah
 - i. Motion to approve the May 2020 revision of the Education Committee Chair & Education Committee position descriptions, roles, and responsibilities.

- ii. Changes were made such as: SPC items that were no longer handled were removed. More information was added to the description of what the responsibilities are expected.
- iii. Add a Student representative be a floater, put where needed to help. Great opportunity to inform what the students are looking for. Also, information students in terms of going through the abstract process and understand the selection process and peer review. TO be better equipped.
- iv. Karen and Karmen will update the position descriptions.
- v. Karmen will work with her committee to determine one person from the ED committee to work with the SIGs.
 - **MOTION APPROVED to move forward with Karen and Karmen to make changes as discussed above.**
- c. SPC Appointment – Karen, Deborah
 - i. Motion to appoint Deborah Wendland for second term as SPC
 - **MOTION APPROVED to appoint Deborah for a second term**
- d. BPASIG CPG Update – Daryl & John
 - i. Moving forward. Nomination sent to Karen for CPG. Will be online. Once done, will nominate people.
- e. House of Delegates update – Stephanie
 - i. Karen and Stephanie will reach out to others, update the website. Reaching out for more input on things such as private practice. RC6 is still a hot topic. Moving forward with getting more on board with that motion.
- f. Discussion on Approval/Confirmation of ISEAPT Board meeting minutes
 - i. Motion to approve/confirm ISEAPT Board meeting minutes
 - Meryl Gersh joined meeting to discuss the meeting minutes.
 - APTA is a partner with ISEAPT.
 - **MOTION APPROVED to confirm we have received he 2019 and 2020 meeting minutes.**
- g. Survey for COVID-19 recovery needs for Members from Academy – Dimi
 - i. With the pandemic, somehow we have to continuously provide value for the members. Attract members with value. APTA is doing a fabulous job on providing value to its members. Resources, created special sections on website about COVID, sponsored webinars. Very many responses on the APTA side.
 - ii. What are the specific things that we have done to support our members regarding COVID-19 and the individual challenges members may have?
 - iii. Important that we show that it is more of an academy activity, not SIG specific.
 - iv. Send Survey to ask members, what are the things that you need help from the academy right now?
 - v. Additionally, create a resource dedicated to the COVID-19 on the website. Link to APTA COVID-19 info to our website
 - vi. Brief meeting next week (May 26th-29th) with SIG chair and Nichole to simply put together a few resources to put on website along with a survey to the members.
- h. 2020 APTA April CLM & May CSM Planning Meeting (linked)
 - i. Motion to determine if we have PreCon at CSM (the fee will not be refunded should CSM be canceled).
 - ii. At this time, APTA plans to have the meeting in Florida in February 2021
 - iii. Stephanie would like to pull her Pre-Con from consideration for CSM 2021
 - iv. Deborah will write a letter stating we are not accepting this year. We are going to hold this but please resubmit next year (CSM 2022)
- i. CSM 2021 & APTA Centennial Scholars Application deadline – June thru September - Deborah & Karen (linked)

- i. Motion to approve Sponsorship.
- ii. Decision to be made at June meeting**
- j. Leadership updates – Michelle (linked)
 - i. Student SIG – Michelle would like to identify a new council of officers for the Student SIG.
- k. Volunteer Opportunities – Website or APTA Engage – Karen
 - i. Move to June**

8. Parking Lot

- a. Group Conference Registration – Karen
 - i. Motion to approve group conference registration with the President & Treasurer to develop the policy statement for the June BOD meeting.
- b. APTA Centennial Celebration Activities:
 - i. Founders Day (Jan. 15, 2021) – idea of making short videos re: what APTA membership means to me
 - ii. Gala at HOD - \$5,000 per 10 person table (\$500 per person) – possible partnership with other small section and/or ACAPT
- c. ACEWM history items – Dimi & Jeff
- d. Journal exploration – online vs partnership with Acute care or other section?
- e. Review Bylaws for updates in prep for CSM annual business meeting
- f. Desire of BPASIG to begin work on a CPG – Daryl following up with BPASIG & Jaimee Haan

9. Planning Calendar:

May 31	<ul style="list-style-type: none"> • Deadline to submit ABPTS item writing applications – sent out via EDXSIG & WMSIG listservs on May 12th
June 10	<ul style="list-style-type: none"> • BOD agenda items due to ED at nichole_acewm@orthopt.org
June 15	<ul style="list-style-type: none"> • Newsletter items due to Teresa at tbachmanpt@gmail.com.
June 16	<ul style="list-style-type: none"> • BOD meeting via Zoom, 8:00 p.m.