

Board of Directors Meeting

Date: October 15, 2019

Time: 8:00 PM EST to 9:00 PM EST

Location: Join Zoom Meeting: <https://zoom.us/j/5127162666>

One tap mobile: +16465588656, 5127162666# US (EST)

Dial by your location: +1 646 558 8656 US (EST)

Meeting ID: 512 716 2666

Topics:

1. Reminder:
 - a. Meeting every 3rd Tuesday at 8 PM EST
 - b. Agenda items to Executive Director by 2nd Tuesday of the month
 2. Attendance
 - a. **Mohini, Rick, Karen, Nichole**
 3. Approval of Minutes from Previous Meeting (linked)
 - a. **Moved to accept**
 4. Consent Agenda/ACEWM President's Update (linked) – Karen Gibbs
 - a. HOD Discussion (linked)
 - i. **No questions**
 5. Treasurer's Report – Rick McKibben (linked)
 - a. Draft budget discussion (linked)
 - i. **Decision on the budget pushed to November due to lack of attendance for this call.**
 6. Business Agenda
 - a. Update from Executive Director – 3 min
 - i. **New website**
 - **SIG pages – Show WMSIG then NMXSIG to show what they need to add**
 - **There might be some 'random' images and content on the site that are for place holders. The Webteam programmer is working on some backend items (forms, sponsor rotation, etc.) and I see that he's got some strange images loaded right now**
 - b. Update from SIGs – 10 min (2 min each)
 - i. **Struggling with SAWC sponsorships and lists to reach out. Still looking for liaisons for HMP. How do we want to do partnership with SAWC?**
 - ii. **Mohini – strategy planning. Also drafted to attract more members. List of mentors. Next meeting soon. Have contest to ask SIG to join. Waiting for website.**
 - iii. Member Counts (linked)
- Recall of August 70/30 split - 5 min - **WAIT UNTIL NOVEMBER**
7. New Business
 - a. Motion: to increase PTA membership dues by \$5.00 starting Jan. 2021 (5 minutes) - **will be pushed to November due to lack of attendance on the call**
 - b. Motion: add 1-2 Board-appointed, non-voting members to assist the Board in carrying out its functions (contingent upon bylaws) (5 minutes) - **will be pushed to November due to lack of attendance on the call**
 - c. AOPT Abstract Fees (linked)

- d. Determine date for Executive Committee to discuss Award nominations. – **will do over email.**
- 8. Old Business
- 9. Planning Calendar:
 - a. 1st Monday: Slated Nominees for next year’s election due
 - b. 2nd Monday: Board reports (consent, business, finance, etc.) due to ED & Secretary
 - c. 2nd Tuesday: Agenda items to ED for BOD meeting
 - d. 15th: Deadline for submitting newsletter content (newsletter out by end of month), *to include slate of candidates provided by Nominating Chair, also submitted to ED for online listing. Include list of CSM meetings, events, & pre-conference courses, ED to also post on website. Award nominees notified & Membership Committee Chair to invite awardees to attend business meeting, notifies those not awarded ED & President to coordinate printing/framing of awards for CSM*
 - e. 3rd Tuesday: BOD meeting, 8:00 pm eastern Begin working on sponsors for CSM
 - i. December 15th - Sections may contact exhibiting companies for sponsorships.
 - ii. January 3rd - Sections may contact non-exhibiting companies for sponsorships.