

**ACADEMY OF CLINICAL ELECTROPHYSIOLOGY & WOUND MANAGEMENT,
APTA, INC.**

**BOARD OF DIRECTORS CONFERENCE CALL MEETING MINUTES
June 16, 2020**

Karen Gibbs, President, called a regular meeting of the Board of Directors of the Academy of Clinical Electrophysiology and Wound Management to order at 8:03AM on Tuesday, June 16, 2020.

Present:

Karen Gibbs, President
Stephanie Woelfel, Vice President
Elaine Armantrout, EDX SIG Chair – outgoing
Mohini Rawat, NMSKUS SIG Chair
Daryl Larson, BPA SIG Chair
Melissa Johnson, WMSIG Chair
Dimitrios Kostopoulos, Secretary
Vicki Buchanan, Co-Membership Chair
Weiqing Ge, Co-Membership Chair
Deborah Wenland, Program Chair
Michelle Jamin, Student SIG Chair
Mark Brooks, Board Assistant
Quinn Millington, EDX SIG Chair – incoming
Nichole Walleen, Executive Director

Absent:

Greg Ernst, Research Chair
Teresa Bachman, Communication Chair
Karmen Weinzirl, Education Chair

I. APPROVAL OF MINUTES AND AGENDA

- A. Review and approval of Consent Agenda
 - 1. Who is going to CSM – ADD TO AGENDA August meeting
- B. Review and approval of the Agenda (and reorder business if needed)
- C. Approval of Minutes
 - 1. Approved by all
- D. Treasurer –financial update – Rick McKibben
 - 1. CSM payment coming
 - 2. Have not received Vanguard statement
 - 3. We are about a 1% increase for CSM expenses. Turn out for Denver was better than previous. We had a great CSM.
 - 4. Shout out to Dimi and Melissa for Sponsorships for CSM!
- E. Membership Report – Weiqing Ge & Vicki Buchanan
 - 1. Updated Membership Counts for last month is attached. Please note there are 2 counts: one is usual counts with 30-day grace period, the other is the counts with 90-day grace period during the COVID-19 pandemic.
 - a. 845 is the true number for ACEWM members

II. HIGHER PRIORITY BOD CONSIDERATIONS

- A. Strategic Planning – Karen & Stephanie

1. Add email from Karen for minutes
 2. Send Karen, Stephanie and Daryl your options on the Vision and Mission
 3. Please look at the CORE values.
 4. Think how we demonstrate these values
 5. Send Quinn the previous strategic plan – Karen
 6. Would anyone like to join KG, SW, DL to work on the planning.
 7. Mohini has offered to help
- B. APTA Scholars Program and motion re: participation
1. Should we continue? \$2k-\$3K
 2. June to September is submission
 3. Give another month to decide. What is our project going to be?
 - a. Want them to have a cool project to introduce them to the Academy – Leadership focused
 - b. Bring back in August
- C. History Items – Dimi
1. Three boxes of all archives being shipped from Jeff to Dimi for sorting and storage
- D. Job Postings: Motion – The ACEWM will waive fees for job postings until December 31st. – MOTION ACCEPTED
- E. Education Committee member appointments from each SIG
1. Karen will reach out to Karmen for update
- F. House of Delegates update – Stephanie
1. 6-20 passed. We will have two votes as an Academy. Huge win! This will impact us the most.
 2. We have a lot more work for us. Candidate review, motion review. Extra work!
 3. The other motion was the 9-20 which was a big issue
 4. Need to discuss bylaw changes

III. LOWER PRIORITY BOD/ DISCUSSION ITEMS

1. COVID-19 Survey
 - a. Dimi handled received the comments from the BOD and has incorporated them into the survey
2. Michelle Jamin SIG voting
 - a. Michelle and Nichole will work on a ballot vote to send out to members

IV. UNFINISHED BUSINESS and WHAT'S NEXT?

- A. Volunteer Opportunities – Website or APTA Engage – Karen – moving to the July meeting