

Job Description: RESEARCH COMMITTEE CHAIR

Original Adoption/Approval: UNKNOWN

Revised: 11-1-2018

Reports to: Board of Directors

Term: 3-year term, with no more than two consecutive terms. Term of office shall commence at the close of the Combined Sections Meeting and end at the close of the Combined Sections Meeting 3 years later.

Elected/Appointed: Appointed by the Board of Directors

Specific Responsibilities:

1. Act as point of contact and moderator for all research committee functions
2. Identify committee members with interest, background, and access to research and research resources
3. Represent the interests of research for all AcademySIGs
4. Develop, review, and/or revise research initiatives for Academy's strategic plan
5. Recommend recipients for research awards
6. Network with Research Section, as appropriate
7. Promote and disseminate results of research in areas of practice
8. Encourage and support participation in poster sessions at CSM and NEXT
9. Encourage publication of research articles in Academy publications
10. Make recommendations to the Board of Directors regarding advice to be given to inquiring parties seeking assistance with research that influence areas of practice and implement the provision of services in accordance with guidelines approved by the Board of Directors
11. Actively participate in the Academy's strategic planning process
12. Increase Academy involvement with the Research Department at APTA
13. Participate in activities which promote research
14. Coordinate opportunities related to research interests at CSM
15. Make recommendations to APTA
16. Submit a committee report to the Board of Directors of activities and objectives accomplished and strategic goals for the following year
17. Initiate regular conference calls with the Research Committee
18. Assure proper and timely reporting to the Board of Directors and Membership regarding the committee's goals and objectives
19. Submit a written report to the President at least ten calendar days prior to the annual meeting, for presentation at the annual meeting

Meetings to Attend

- Combined Sections Meeting
- Academy Business Meeting at CSM